



2023-2024 Dependent Verification Worksheet

| | | | |
|---|--------------|----------------|-------------------------|
| Name: Last, _____ | First, _____ | M.I. _____ | H _____ |
| Street Address (include apt. no.) _____ | | | ID # _____ |
| City _____ | State _____ | Zip Code _____ | Date of Birth _____ |
| | | | Phone/Cell Number _____ |

A. Verification of Household

List the people that your parents will support between July 1, 2023 and June 30, 2024. Include:

- yourself, even if you don't live with your parents
- your parent(s) - (including stepparent)
- your parent(s)' other children (even if they don't live with your parent(s) and
 - a) your parent(s) provide more than half of their support or
 - b) if they would be required to give parental information when applying for Federal student aid.

List the name of the college other siblings will be attending if they will be enrolled in a college degree, diploma, or certificate program for at least six credits per term between July 1, 2023 and June 30, 2024.

| Full Name | Age | Relationship | College attending 22-23 | Enrolled at least half time |
|-----------------------------|-----------|----------------|---------------------------------|-----------------------------|
| <i>Kevin Pearson (e.g.)</i> | <i>18</i> | <i>Brother</i> | <i>University of Pittsburgh</i> | <i>Yes</i> |
| | | <i>Self</i> | <i>Herkimer College</i> | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

B. Verification of Student Income Information

Select one below:

- I filed a 2021 federal tax return, go to Section 1 below.
- I did not file and was not required to file a 2021 federal tax return, go to Section 2 below.

Section 1—2021 Tax filer must select one of these: (see attached instructions)

- I already used the IRS Data Retrieval at www.studentaid.gov and transferred this tax information into my FAFSA.
- I will use the IRS Data Retrieval at www.studentaid.gov and transfer this tax information to my FAFSA.
- I will or have submitted a 2021 IRS Tax Return Transcript or a **signed** copy of my 2021 Income Tax Return and applicable Schedules.

Section 2—If you were not required to file a 2021 tax return, please select the box below:

- I had no income for 2021. I was not employed in 2021.
- I had income for 2021. Please list below your employer(s), and any income received in 2021. **You must attach the W-2(s).**

| Employer Name | 2021 Amount Earned | W-2 attached |
|---------------------------------|--------------------------|--------------|
| <i>The Manny Show (example)</i> | <i>\$2,000 (example)</i> | <i>yes</i> |
| | | |
| | | |

Student ID: H _____

C. Verification of Parent(s) Income Information

Select one below:

- My custodial parent(s) filed a 2021 federal tax return, go to Section 1 below.
- My custodial parent(s) did not file a 2021 federal tax return, go to Section 2 below.

Section 1—2021 Tax filer(s) must complete one of these: (see attached instructions)

- My parent(s) already used the IRS Data Retrieval at www.studentaid.gov and transferred this tax information to my FAFSA.
- My parent(s) will use the IRS Data Retrieval at www.studentaid.gov and transfer this tax information to my FAFSA.
- My parent(s) will or have submitted a 2020 IRS Tax Return Transcript or a **signed** copy of the 2021 Income Tax Return. If your parent(s) filed "Married Filing Separate" submit 2021 IRS Tax Transcripts or **signed** tax returns for both of them

Section 2—If you parent(s) were not required to file a 2021 tax return, please select the box below:

- My parent(s) had no income for 2021 and must provide the document indicated in ①
- My parent(s) had income for 2021 and must complete items ① and ② below.
 - ① Attach a 2021 IRS Verification of Non-filing, (see instructions).
 - ② Please list below each of parent(s) employer(s), and any income received in 2021. **You must attach the W-2(s).**

| Employer Name | 2021 Amount Earned | W-2 attached |
|--------------------------------|--------------------|--------------|
| ABC Construction Co. (example) | \$2,000 (example) | yes |
| | | |
| | | |
| | | |
| | | |

D. Certification and Signatures

Each person signing this worksheet certifies that all of the information reported is complete and correct. The student and at least one parent must sign and date. **Financial aid awards will not be processed until all documents have been completed and reviewed for accuracy.**

Student's Signature: _____

Date: _____

Parent's Signature: _____

Date: _____

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Financial Aid Office
Herkimer County Community College
100 Reservoir Road
Herkimer, NY 13350
Phone: 315-574-4035
Fax: 315-866-2908
finaid@herkimer.edu