# Transfer Articulation Agreement
## Between
## Herkimer County Community College
## And
## SUNY Buffalo State College

This agreement establishes an agreement between Herkimer County Community College and SUNY Buffalo State College.  Matriculating students will, upon completion of the prescribed sequence of courses leading to an associate's degree from Herkimer County Community College, immediately continue their studies in a parallel baccalaureate program at SUNY Buffalo State College with the understanding that they will be given the opportunity to complete all requirements in four semesters of full-time study (15 credit hours per semester) at SUNY Buffalo State College unless otherwise specified by the program of study (see Appendix 1).  This assumes the completion of the required credit hours, required grade point average (GPA), and required pre-requisite courses.  Information regarding articulation agreements and a list of Herkimer County Community College's major programs and corresponding SUNY Buffalo State College programs can be found at http://admissions.buffalostate.edu/transfer.

## Section I    Application/Admissions Requirements

Students must file a SUNY application https://www.suny.edu/applysuny/ by February 1st for the summer and fall terms; and by October 1st for the spring term.  They must indicate on the application that they expect to receive an A.A./A.S. degree prior to enrollment to SUNY Buffalo State College.

An official copy of the student's transcript from Herkimer County Community College will be submitted to SUNY Buffalo State College Office of Admissions showing at least the equivalent of three semesters of completed study including pre-requisite courses required for entry into the major and the overall grade point average (g.p.a.).  Additionally, the student will provide official transcripts from all previous colleges, documentation of advanced credit, an official high school transcript, and/or other supplemental application material to SUNY Buffalo State College as requested.

Admission requirements into the major must be completed and present on the transcript from Herkimer County Community College at the time the student files a SUNY application.  Some majors require a GPA higher than 2.0 for entry into the major.  Major course requirements for

the bachelor's degree will be those in effect at the time the student formally registers at SUNY Buffalo State College**.**

## Section II   Student Academic Advisement

Herkimer County Community College will assume responsibility for coordinating advisement for students who participate in the articulation agreement.  The transfer course equivalency table (TABS) http://admissions.buffalostate.edu/TABS  will be used as the mechanism for communicating course equivalencies to students.  All admissions, pre-requisites, and major course requirements are listed under the respective program in the college catalog: http://ecatalog.buffalostate.edu/undergraduate/.  Additional information for transfer students can be found at http://admissions.buffalostate.edu/transfer.

Programs and course equivalencies will be reviewed annually.  Appropriate revisions will be made if either institution adds, deletes, or changes course offerings and/or programs.

New students are strongly encouraged to contact the department of their intended major at SUNY Buffalo State College prior to registration for their first full-time semester.  Upon request, SUNY Buffalo State College will provide on-site support to Herkimer County Community College students.

## Section III   General Education Requirements

Students who intend to transfer to SUNY Buffalo State College with an A.A. or A.S. degree, will be considered as having fulfilled general education/Intellectual Foundations as long as they complete the 30 credits and 7 of 10 areas of SUNY-GER requirements prior to the start of their studies at SUNY Buffalo State College.  Students should have successfully completed the SUNY-GER Basic Communication requirement with a grade of "C" or better, the mathematics requirement, and 5 of the remaining 8 categories.  The student is responsible for fulfilling the SUNY Buffalo State College Diversity requirement.

## Section IV   Transfer Services

All new students are required to attend orientation prior to the beginning of the fall or spring semester.  Information regarding transfer student orientation and summer advisement sessions can be found at: http://orientation.buffalostate.edu/ .

Housing will be available for students from Herkimer County Community College who request to live on-campus.  Students who wish to reside on campus will be required to submit the housing deposit by June 1st for the fall semester and will be billed for the spring semester at the time of spring registration.  The housing application can be found at http://residencelife.buffalostate.edu/.

Information regarding financial aid eligibility and scholarships can be found at http://financialaid.buffalostate.edu/.

**Section V    Time Frame and Provisions for Program Review**

All students currently enrolled at Herkimer County Community College and those admitted to begin their studies at Herkimer County Community College are eligible to participate in this agreement.  This agreement begins the date the agreement is signed by all and shall remain in effect until terminated in writing by either college.

## Articulation Agreement - Course Equivalencies

| Herkimer CCC | | SUNY Buffalo State |
|---|---|---|
| Computer Science AS | | Computer Information Systems B.S. |
| Course Dept & No. | Cr hrs | Course Dept & No. |
| **1st Semester** | | |
| EN 111 College Writing | 3 | CWP 102* |
| FS 100 First Year Student Seminar | 1 | INS 1XX |
| IS 115 Computer Applications I | 3 | CIS 101 |
| IS 124 Princ Programming I | 3 | CIS 1XX |
| IS 140 Networking Essentials | 4 | CIS 1XX |
| | 14 | |
| **2nd Semester** | | |
| EN 112 College Literature | 3 | ENG 1XX |
| IS 125 Princ Programming II | 3 | CIS 1XX |
| IS 141 Intr Hardware & Software Cncpt | 3 | CIS 1XX |
| MA 245 Calculus I | 4 | MAT 161 |
| Physical Education Activity | 1 | Elective |
| Social Science Gen Ed Selective | 3 | SUNY Gen Ed |
| | 17 | |
| **3rd Semester** | | |
| IS 224 Data Structures | 3 | CIS 1XX |
| SS 121 or SS 122 or SS 141 (Amer Hist Selec) | 3 | HIS 106 or HIS 107 or PSC 102 |
| Arts Selective | 3 | SUNY Gen Ed |
| HU 146 Intro to Computer Graphics and Design | 3 | Elective |
| MA 248 Discrete Math | 3 | MAT 270 |
| Physical Education Activity | 1 | Elective |
| | 16 | |
| **4th Semester** | | |
| IS 207 Microcomputer Operating System | 3 | CIS 1XX |
| IS 241 Network Administration I | 3 | CIS 1XX |
| Humanities Selective | 3 | SUNY Gen Ed |
| SC 233 (Recommended Laboratory Science Elective) | 4 | PHY 111 (recommended) |
| SS 111 or 112 (Western Civ Selective) | 3 | HIS 115 or 116 |
| | 16 | |

*A grade of C or better is required for transfer

**1 year of Foreign language - may be fulfilled by successfully completing 2 years of same language taken in high school

**A minimum of 120 credit hours must be earned by fulfilling major requirements, Gen Ed/IF requirements, and All College electives.**

**Course equivalents are determined at the time the department reviews the file.**

SUNY Buffalo State requirements for Computer Information Systems B.S.

Note: A minimum of 21 cr hrs must be completed in the CIS department at SUNY Buffalo State College.